

Minutes of Meeting Held by the Victory Hall Management Committee on Monday September 4th 2000

Apologies

Sylvia Broome.

The committee welcomed John Discombe. He will be the representative for Whimple PC

The secretary read out minutes of the last meeting. Pam Scanlan did not agree that the minutes were accurate, as there was nothing documented about holding a meeting to discuss the tenders for the decorating. This was discussed at length. Paulette said the decision had to be made very quickly as soon as the quotes came in, time was of the essence, as the decorating had to be slotted in around events taking place in the hall. Len said that the decision was made after consultation with the secretary, treasurer, booking secretary and the chairman. After this discussion it was agreed that this should be recorded in the minutes.

Matters Arising

The tyres have now been removed from the back of the hall.

The Secretary confirmed the plaque was now done but was waiting the confirmation of the correct spelling of Hartnoll.

Secretarays' Report.

The secretary read out a letter of apology from the PTFA about the misunderstanding with the tables and chairs on Village Day.

The secretary said she had received a complaint from a local resident about the noise from the hall in the early hours of the morning during a private function. It was discussed and suggested by John Discombe that a letter be written to apologise for any inconvenience he may have experienced.

Treasurers' Report:

The treasurer reported that the balance of the current account was £4047.30p the deposit account balance was £2368.91 and there was a cheque of £1668.15p outstanding.

Booking Secretarays' Report.

Paulette received a letter from the school asking for a price for one additional afternoon per week. It was agreed that it would be a straightforward normal fee, as the rest of the bookings were agreed as a block. It was agreed that Paulette would find out who would be paying the bill first.

Village Day.

Paulette asked for an independent check on the draw ticket money as there was either tickets missing or money. According to the tickets given back Paulette worked out that she was £85.00 short. John Mackie agreed to check this and Cathy agreed to have a look and see if there were any more tickets that had not been sold.

The Stalls in the square made £158.02p and the draw made £134.50 but this would be verified at the next meeting.

The scouts kindly donated the tables for the square and it was agreed that a letter of thanks be sent to them.

Any Other Business.

6) Len Luck presented Paulette with a bouquet of flowers and thanked her on behalf of the Committee for all her hard work organising the stalls in the square for Village Day.

6A) Mr Carter said that people were asking if the hall could set up a sound system, as people could not hear when sat at the back of the hall. It was discussed and agreed that not many organisations would need to use it as a lot of them had their own. Cathy agreed to speak to John Ball about a possible hire if any organisation needs to use it.

6B) Paulette said that a lot of people have been asking to use the outside facilities for Barbecues because it is so nice. The charge for the kitchen is £1.40 and £5.10p if electric is used. Should we be making a charge for the use of the kitchen and garden? John Discombe suggested that we check our public liability insurance first. John Mackie agreed to find out if we were covered and pending this a price would be agreed at the AGM.

6c) The oil pipe that is the outlet for the boiler needs redirecting and replacing. Len agreed to speak to Cliff O'Dell as a matter of urgency.

6d) The cooker in the kitchen is not working correctly. The WI uses it for making soup and keeping roast potatoes warm. It was agreed that if the heater could be used for doing the same job we should dispose of the cooker. Also a fridge freezer had appeared in the kitchen since Village day. Cathy agreed to speak to Caroline and find out who it belonged to.

6e) Sarah said the flat roof in the billiard room was leaking very badly and as a result, the paint was lifting. Geoff Delve would be contacted to see what could be done. There is Ivy growing all over the windows, Len agreed to deal with this. Sarah then went on to ask if the playgroup could paint the billiard room. This was agreed.

6f) The Hall decoration was discussed at length. Three quotes that were obtained are £1739.00, £1529.74 and £1300.00. The contract went to J&V Developments who were a local firm and offered the best package. They had also agreed to maintain the decoration of the hall free of charge for the next 6 months. During the decoration of the hall several points were highlighted as areas of concern. The main point was the large cracks that had appeared inside and out side the hall. It was suggested that we do glass tests to check if the cracks were as a result of subsidence of general wear and tear. Len agreed to get the glass tests and put them in place. If the tests proved there was subsidence then an emergency meeting would be called to decide the way forward. Everyone agreed that they had made a wonderful job of the decorating and the secretary would send a letter of thanks.

6g) John Mackie would liase with John Discombe about re joining the organisation Community Council of Devon.

6h) The subject of the Constitution was raised. John Discombe said he was concerned that procedures laid down within the existing constitution were not being followed. The treasurer agreed that if there were procedures then these should be adhered to. John Discombe said he had a copy of the Constitution but it had not been altered since it was first introduced. He agreed to produce it for the Secretary so that she could copy it and circulate it to everyone for discussion at the AGM.

The Date of the AGM was set as 13th November 2000 at 19.30 and there being no other business the meeting was brought to a close at 21.15 hrs.

Signed