

WHIMPLE VICTORY HALL

Minutes of the meeting of The Trustees held on 16th October 2017

Present:

Maria Wallis (MW) - Chair & School	Tamara Snell (TS) - elected
Bob Scanlan (BS) - Elected	Chris Olive - Treasurer
Arthur Iball (AI) - Over 60's	Rosemary Davies (RosD)
Ali Tierney (AT) - Bookings	Dennis Calver (DC) - Secretary
John Griffiths (JG) - Parish Council	Tamara Snell (TS) - Elected
Margaret Bucknell (MB) - Vice Chair	Paul Wilson (PW) - VPA
John Munslow (JM) - elected	Rob Davis (RD) - Front Row Club
Georgina Bailey (GB) - Breakfast Club	Kaya Taylor (KT) - elected

KT was welcomed to her first meeting and proposed for election by MW. This was unanimously agreed. BS will provide details of the website and training to the four new Trustees .

1. Apologies:

Apologies were received from Lis Roberts, Jo & Pete Sibley & Rachel Owen.

2. Minutes of the previous meeting

The minutes of the Trustees meeting held on 4th September 2017 were agreed. This was proposed by AI and seconded by PW.

3. Soup & Sarnie

The September event was well attended, with great support from the volunteers that included several new team members.

4. Correspondence

E-mail from GB regarding the cleaning of the soft chairs. (See 7 below)

5. Management Sub Committee

MW advised that a meeting was held on 13th September and reported that:-

- The school contract will run until 2020 and the backlog will be paid by DCC.
- WVH insurance, including Village Day, has been arranged for the next 3 years.
- JM will sit on the Buildings and Maintenance Sub Committee (BMSC). It was agreed unanimously that the spend limit for BMSC be £1,500 before referral to the full Trustees meeting.

- d) A document for Hallmark Financial Regulations will be presented to the next meeting.
- e) There will be an annual review of Sub Committees and changes undertaken during the Hallmark process.
- f) Changes to Terms and Conditions of Hire and the Booking Form, relating to Safeguarding, have been made. These were unanimously agreed.
- g) A new Data Security Policy was presented by BS. This was unanimously approved.
- h) The draft Strategic Plan (last reviewed 2013) will be revisited prior to a feasibility study on future redevelopment of the Hall.
- i) A new group is proposed to deal with the way forward on redevelopment. A suggested title is “Hall Development Group” It’s remit will be to explore, in detail, all options including funding. BS and JM have volunteered, others are asked to come forward including non Committee members with special skills. David Myers (DM) (previous Treasurer) has offered his services. The community will be informed and consulted via Whimble News (once we have formal notification of Hallmark) and the Village Plan.

6. Finance Sub Committee

a) Treasurer 's Report

Due to the handover to CO, the Sub Committee has not yet met, but will do so ASAP. DM is thanked for his help in the transition period. CO will watch closely the Lloyds/Scottish widow merger proposals to ensure our assets are protected.

Current Account balance as at 16/10/17	£12231.25
Deposit Account balance as at 16/10/17	£703.94
Building and Maintenance Account balance as at 16/10/17	£75549.26
Total of all sales up to 30/09/17	£8031.45
Payments outstanding for invoices issued up to 30/09/17	£733.05
Uncleared cheques/debits as at 16/10/17	£0.00
Uncleared cheques/credits as at 16/10/17	£509.20

b) Booking Secretary's Report

Nothing to report.

7. Buildings and Maintenance Sub Committee

Soft chairs will be deep cleaned by AT and GB on 23rd October.

Issues with after school clubs will be addressed with the school by MW.

8. Date of next meeting. Monday 20th November 2017 at 7.00pm.

(Meeting ended at 8.20pm)

