

Whimple Victory Hall

Minutes of the meeting of the Trustees held on 21st May 2007.

Present

Arthur Iball	Vice Chairman
Pam Scanlan	Secretary
Alison Tierney	Bookings Sec. (designate)
Alison Creasy	Representative Whimple School
Vicky Clough	Representative Pre-school and Toddlers
Ian Hardcastle	Representative History Society
Sylvia Broom	Elected member
Bob Scanlan	Elected Member

1. Apologies:

Apologies were received from: John Williams, John Discombe, George Begent, David Rastall, Fiona Randall and Lis Roberts.

In the absence of John Discombe, the meeting was chaired by Arthur Iball.

Alison Tierney was welcomed to the meeting. It was proposed by Bob Scanlan and seconded by Vicky Clough that she be co-opted on to the committee. Everyone agreed and Alison was then elected to the position of Bookings Secretary.

2. Minutes of previous meeting

The minutes of the meeting held on 2nd April 2007 were agreed as correct and signed by the Chairman. This was proposed by Alison Creasy and seconded by Sylvia Broom.

3. Matters arising:

- 3.1.1 Soup and sarnie 21st April: Again very successful. Thanks to all helpers.
- 3.1.2 School shed: The committee have agreed that the school can site a storage unit on the hall's grounds. If planning permission is necessary, it must be paid for by the school. They will also have to level the site and sort out the access to the hall.
- 3.1.3 Oak trees: JD has spoken to the clerk to the Parish Council and is waiting for a reply following the Parish Council meeting.
- 3.1.4 Use of Industrial cleaners: As we were not entirely happy with the results of the cleaners they were contacted and they agreed to come back and correct the failings. The ether alternative is to pay half and accept the current situation. It was proposed by Bob Scanlan and seconded by Ian Hardcastle that we should get them back to finish the job properly.
- 3.1.5 Preschool shed: The preschool do not want to share a shed. Their storage is ok at present. They would like some more indoor storage and would probably be able to make a contribution to the cost.
- 3.1.6 Bookings secretary: Alison Tierney has agreed to become bookings secretary. Her contact number is 822724.
- 3.1.7 CCD course: John Discombe and Alison Tierney will be attending a course on "involving all in your community building" tomorrow.

3.2 Further matters arising:

There is a computer programme available, which will record hall bookings and also automatically send out invoices. This would also give easy access to statistics. The cost is about £300.

It was proposed by Ian Hardcastle, seconded by Vicky Clough and unanimously agreed that we should purchase an invoicing system.

4. Maintenance:

John Williams sent a report, the main points were

- Quotations should be sought for removing the window in the billiard room and sealing the flat roof before the winter.
- Car parking ; consider making more parking spaces by removing the trees. Mark out spaces with white spray paint. Spray yellow hatch lines at surgery access. Paint would cost £10 78 from Trago. Perhaps have a portable “no parking Doctors access” board made.
- Storage; best solution would appear to be a storage container sited between the hall and the school.

RJS has replaced all the light bulbs with low energy bulbs.

5. Correspondence:

- Letter from the Coleridge Medical Centre concerning the car park. It was agreed that we should follow JW's recommendations. It was also suggested that the area outside the hall doors should be reserved for disabled parking.

6. Treasurer's Report:

Current account balance	£ 515.28
Deposit account balance	£16,182.86
Sales invoices up to Feb 2007	£11,500

7. Booking Secretary's report:

AT is already enjoying being bookings secretary. More bookings forms are needed, and GB to be asked if he has updated them yet.

The drapes are needed for an event in July.

AT was asked to monitor the number of TENS.

8. Grants subcommittee – future development of the Hall.

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- Toilets and main entrance: the result of the bid to B and Q will be known in July. We can then apply to CCD for about £10-£12,000. JD has received a quote of £6,000 for the building work alone. A second builder is visiting tomorrow.
- Billiard room toilets, window and roof: a quote will be sought tomorrow.
- Storage JW, JD and RJS have had a site meeting re storage for the hall. The summer school break would be the ideal time for the building work.
- Information is being gathered for grant applications, and VC is looking at “awards for all”

9. Any Other Business:

- The electric socket above the sink in the kitchen needs repairing..
- The copy of our licence has disappeared from the noticeboard. It must be replaced as we are legally bound to display it.
- The next soup n sarnie will be on 16th June.

10. Date of next meeting: 25th June 2007.

The meeting closed @ 9.00pm.