

# Whimble Victory Hall

Minutes of the meeting of the Trustees held on 8<sup>th</sup> March 2004

## Present

John Discombe	Chairman
Pam Scanlan	Secretary
Sarah Griffin	Representative Whimble School
Daniel Bratt	Representative V.P.A.
Avril Ellingham	Representative Parochial Church Council
Arthur Iball	Representative Over 60's Club
Nicky Hitchcock	Representative History Society
Peter Bowden	Elected Member
Bob Scanlan	Elected Member
Caroline Ward Rees	Elected Member
John Williams	Elected Member

1. **Apologies:** Teresa Daniels, Sylvia Broom, George Begent, Nicola Wellesley.

## 2 Minutes of Previous Meeting:

The minutes of the meeting held on 12<sup>th</sup> January 2004 were agreed as correct and signed by the Chairman. This was proposed by Arthur Iball and seconded by Peter Bowden

## 3. Matters Arising:

3.1.1 Short mat bowls: The meetings started on 25<sup>th</sup> February as the pantomime group were using the hall on 18<sup>th</sup> Feb. The evenings have been well supported with 20/21 people in attendance. Two further mats have been purchased from Lostwithiel bowling club for £75 each. We need storage for the mats. Peter Bowden suggested asking Bruce Stoneman for some old carpet storing racks. Sessions are held on Weds. Evenings 7.30 – 9.30 at a cost of £1 per person.

3.1.2 Entertainments licence: All the necessary paperwork has now been submitted. This will all be in date for next year's application.

3.1.3 Committee room floor: A quote has been received for £704 to recover the floor. We asked the Parish Council for a grant and they have agreed to give us £200. John Discombe proposed the work should go ahead. This was seconded by Peter Bowden and unanimously agreed.

3.1.4 Door locks: Two quotes have been received. George Begent has the matter in hand.

3.1.5 Pre-school fees: The fees have been agreed by the pre-school and the invoice has been paid.

3.1.6 Ann Daniel's talk: Tickets and posters are now available. Everyone was asked to publicise the event. Volunteers are required to help with refreshments on the evening.

3.1.7 Table trolley: The trolley is now in use and is proving very successful.

3.1.8 No smoking policy: The signs are now in place. The booking forms need to be amended accordingly.

3.1.9 Youth club equipment: All equipment has now been moved from the hall and the boiler room. The Youth club and the Pre-school will sort out the storage cupboard at the back of the hall.

3.1.10 Over 65's party: John Discombe met with Judy Smith. The party will be held on the Friday evening as in the past. This will be free of charge this year, but the matter will be discussed again next year.

3.2 There were no further matters arising.

## 4. Maintenance:

The present situation is the same as at the last meeting.

A fused spur and a double RCD socket have been installed in the billiard room.

Coat hooks will be put in the toilets in the billiard room.

A soft board is needed for the Pre-school notices as they are damaging the wall.

## 5. Correspondence:

We need to pay for a performing rights licence if we require music to be played in the hall. This is mandatory and will cost 1% of our annual income.

We are pursuing our outstanding keep fit debt through the small claims court. The debt is £205.10p plus interest and the court costs are £30.

## 6. Treasurer's Report:

Current account balance	£4231.77
Deposit account balance	£5797.67
Monies owed	£2253.16
Cash in hand	£ 120.00

We may have income in excess of £10,000.00 this year so the accounts will have to be audited and submitted to the Charity Commissioners.

The school have not yet paid the extra £100 requested for the extra use of the hall last term.

## 7. Booking Secretary's report:

Regular use is continuing and there are currently no free evenings.

We are receiving lots of bookings despite complaints about the charges. As we know our charges are reasonable John Discombe is going to write an article for the Whimple News quoting charges from other halls.

Avril Ellingham queried the WI invoice. The facilities are charged for as per the booking made. If the kitchen is only needed for one hour this should be stated at the time of booking.

As there still appears to be some confusion over the charges. The following proposals were made by John Discombe seconded by Bob Scanlan and unanimously agreed:-

- a) All charges will be rounded up to the nearest half an hour.
- b) All facilities are available for a minimum of one hour.

The list of charges will be amended accordingly.

## 8. Any Other Business

8.1 Arthur Iball said there had been some difficulty for the over 60's meeting because of the pantomime group. John Discombe has arranged a meeting with the Whimpletons Chairman as there were several problems this year.

8.2 John Williams suggested we should look into audio equipment for the hard of hearing. It was agreed to be a good idea in principle so he offered to look into the sort of systems available and their cost.

8.3 Caroline Ward Rees queried the decision not to give the Church coffee mornings a discounted rate. She had not been asked to raise this officially and as the hire costs had in fact been paid by a generous supporter it was not felt necessary to discuss the matter further.

8.4 It was confirmed that the History Society are paying the concessionary rate as they are a registered charity.

8.5 Pam Scanlan told the committee that it appeared that ten trays and a teapot have been stolen in addition to the urn which has never been returned. It was suggested we put something in the Whimple News.

## 9. Date of Next Meeting: 26<sup>th</sup> April 2004-

The meeting closed @ 8.50pm