

# Whimple Victory Hall

Minutes of the meeting of the Trustees held on 25<sup>th</sup> June 2007.

Present

George Begent	Treasurer
Pam Scanlan	Secretary
Alison Tierney	Bookings Secretary
Alison Creasy	Representative Whimple School
Vicky Clough	Representative Pre-school and Toddlers
Ian Hardcastle	Representative History Society
David Rastall	Representative PCC
Lis Roberts	Representative
Sylvia Broom	Elected member
Bob Scanlan	Elected Member
John Williams	Elected Member

## 1. Apologies:

Apologies were received from: John Discombe and Arthur Iball.

In the absence of John Discombe and Arthur Iball, the meeting was chaired by Bob Scanlan..

## 2. Minutes of previous meeting

The minutes of the meeting held on 2<sup>nd</sup> April 2007 were agreed as correct and signed by the Chairman. This was proposed by Sylvia Broom and seconded by Alison Creasy.

## 3. Matters arising:

- 3.1.1 Soup and sarnie 16<sup>th</sup> June: Again very successful. Thanks to all helpers. To date we have raised £1162.68p.
- 3.1.2 School shed: The school want to go ahead with the storage. They will pay for the planning permission.
- 3.1.3 Oak trees: No progress. Still waiting to hear from the Parish Council .
- 3.1.4 Use of Industrial cleaners: No re-clean can be done until the school holidays. They need payment so GB suggested paying half the amount owing. He will contact them and if stalemate is reached he will pay half and we will not use them again.
- 3.1.5 Car parking: We need to consider disabled parking. It has been agreed that the maintenance committee should look at the line markings. We need to contact the PC about the original agreement with the surgery concerning access. What would happen if the bungalow ever became a private residence? What is the Land Registry position?
- 3.1.6 Storage: At present the preferred option is to have a storage unit on the area between the school and the hall. This will cost about £1,000 for a 4m x2m unit. We will need to make a joint application to cover both units. GB suggested we apply for permission for the max.area of 40 sq. m. in case we need to extend later. This was agreed. It was also noted that the roof of the boiler room is leaking so it may be necessary to replace it at some stage.
- 3.1.7 Village day: As the PTFA are doing breakfast in the square, JD will be organising soup and ploughman's in the hall at 12.00. He will need helpers. JD will also organise the tables in the square in the morning.

### 3.2 Further matters arising:

- The cost of the computer programme, which will record hall bookings and also automatically send out invoices, has increased to £464.13p. The support package costs £58.75p, and two days' training will cost £125. RJS proposed that we still go ahead and purchase the software. VC seconded this and everyone agreed.
- GB said that JD is responsible for updating the bookings form.

### 4. Maintenance:

- The potholes in the car park need filling.
- JW will look at the roof of the boiler room and report back.

### 5. Correspondence:

- The annual return has been sent to the Charity Commissioners,
- Mice droppings have been found in the kitchen.
- There is evidence of rats in the pre-school storage room, and this is being dealt with.
- A plague of flies in the kitchen has been cleared by RJS.

### 6. Treasurer's Report:

Current account balance	£ 536.32
Buildings and Maintenance balance	£17,020.05
Sales invoices up to May 2007	£12,966.68

RJS proposed that the treasurer's authority to transfer money between the current and deposit accounts at his discretion, be extended to cover all accounts. This was seconded by JW and everyone agreed.

### 7. Booking Secretary's report:

- Bookings are going well.
- Hire of tables and chairs has increased
- Six TENS so far this year.
- Drapes needed 20<sup>th</sup> July

### 8. Grants subcommittee – future development of the Hall.

- Still waiting to hear from B and Q
- Too late for a bid to CCD Next deadline is end of Nov. and we will make an application. The CCD is able to offer a lot of support. The village action plan will support our bid.
- PLS will follow up the quote from the second builder.
- A meeting will be held on Thurs 28<sup>th</sup> June at 8pm at VC's home.

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## **9. Any Other Business:**

- A new copy of our licence has been placed on the notice board. A copy has also been given to AT.
- VC wondered whether the hall might invest in Gazebos to hire out in the event of bad weather
- The pricing sub committee will meet at LR's home on Friday 29<sup>th</sup> June at 4pm
- The History Society has requested a donation for retaining our artefacts. We need to find out what they have got, and also whether, in this instance, it is appropriate for one charity to give to another.
- The next soup n sarnie will be on 28<sup>th</sup> July.

## **10. Date of next meeting: 30<sup>th</sup> July 2007.**

The meeting closed @ 8.45pm.