

# Whimble Victory Hall

Minutes of the meeting of the Trustees held on 20th October 2014.

## Present

Maria Wallis (MW)	Chair/Whimble School
Margaret Bucknell (MB)	Vice Chair/Elected Member
David Myers (DM)	Treasurer
Ali Tierney (AT)	Booking Secretary
Gill Down (GD)	WI
Cathie Cottey (CC)	Parish Council
Ed Hitchcock (EH)	Whimbletons
Arthur Iball (AI)	Over 60's
Rachel Owen (RO)	Carpet bowls
Paul Wilson (PW)	VPA
Colin Down (CD)	Elected member
Bob Scanlan (RJS)	Elected member
Tamara Snell (TS)	Elected member

Not present : Rob Davis and Mary Davis

## 1. Apologies

Apologies were received from George Begent, Dennis Calver, David Rastall and Matt Tidball.

## 2. Appointment of Secretary

Dennis Calver is prepared to become Secretary. This was proposed by David Myers, seconded by Cathie Cottey and agreed unanimously.

## 3. Minutes of previous meetings

The minutes of the meetings held on 23rd July and 8th September were agreed as correct and signed by MW. This was proposed by DM and seconded by TS.

## 4. Matters arising:

### 4.1 Soup'n'Sarnies

The Soup'n'Sarnies held on 26th July and 20th September were disappointing as numbers attending were down and very little profit was made.

After some discussion it was agreed that the Pricing Subcommittee would consider whether we should change the format of the event, find other ways

to encourage people to attend, or decide to stop doing Soup'n'Sarnie lunches.

TS agreed to lead on the November Soup'n'Sarnie supported by MW. John Discombe has informed us that he will not be available for the Christmas Special in December. The committee agreed to go ahead with a simplified event led by MW.

#### 4.2 Presentation to Irene Carter

Irene has been presented with a testimonial and a gift of garden vouchers for £200 from individuals and organisations that use the hall. This was well received

MW thanked DM, EH and AT for making the presentation.

MW will revise the cleaner's job description.

4.3 MW intends to complete the food handling certificate shortly.

#### 5. Correspondence:

None received since last meeting.

A letter of appreciation was sent to Pam Scanlan thanking her for more than sixteen years service on this committee including fourteen years as Secretary.

A letter of condolence was sent on behalf of the committee to Geoffrey Gardener on the death of his wife Phyllis who was a regular supporter of Hall activities.

#### 6. Treasurer's report:

DM has successfully completed negotiations with Devon County Council for a further six year contract for the School's use of the Hall. The backdated index payments have been received. This has raised our income for the year to £24,000. DM presented the most recent accounts and said that we have made a weak start to the new financial year. AT explained that this was because the Ballet lessons had ended and an annual concert that had taken place in this period last year would happen in November this year.

Current account balance	20/10/14	£ 1,180.64
Deposit account balance	20/10/14	£32,657.98
Building/Mtce account	20/10/14	£28,874.14
Total sales up to	30/10/14	£ 1,140.12
Payments outstanding for invoices up to	30/10/14	£ 83.05
Uncleared cheques (dr)	20/10/14	£ 0.00
Uncleared cheques (cr)	20/10/14	£ 0.00

CC drew the committee's attention to grants of up to £5,000 that are available from EDDC. These are made at the discretion of the District Councillor, Martin Gammell.

## **7. Booking Secretary's Report:**

AT reported that the bookings continue to do well with bookings every weekend until Christmas .

The drapes are to be put up after the Soup'n'Sarnie on 29th November.

## **8. Maintenance Report:**

CD reported that all maintenance matters have been dealt with.

The broken side door is due to be replaced on 28th October which is in half term.

DM and RJS will arrange access.

There is a continuing problem with water entering the cupboard beneath the hand wash sink. CD has been unable to find a leak and suspects that water from the heater has fallen on the worktop and found its way into the cupboard. A notice has been fitted to the heater to ensure the outlet is left over the sink. This will be kept under review.

The meeting finished at 8.08pm.

The next meeting will be at 7.30pm on Monday 1st December.