

Whimble Victory Hall

Minutes of the meeting of the Trustees held on 20th January 2003

Present

John Discombe	Chairman
George Begent	Treasurer
Pam Scanlan	Secretary
Daniel Bratt	Representative V.P.A.
Sylvia Broom	Representative W.I.
Arthur Iball	Representative Over 60's Club
Shirley Peters	Representative Mothers Union
Avril Ellingham	Representative PCC
Bob Scanlan	Elected Member

1. Apologies:

John Williams, Peter Bowden, Liz Camp, Penny Weinreb

2. Minutes of Previous Meeting:

The minutes of the previous meeting held on 25th November 2002 were agreed as correct and signed by the Chairman. This was proposed by Arthur Iball and seconded by Bob Scanlan.

3. Matters Arising:

- 3.1 To receive reports on actions from the previous meeting.
 - 3.1.1 The extended licence was granted, free of charge, be EDDC despite the short notice. The hall was cleared up well afterwards and the neighbours had been contacted prior to the event.
 - 3.1.2 The repairs have been completed, and the Chairman thanked everyone for their help. It will need doing again in the future and there are plenty of scalplings available.
 - 3.1.3 No future date has been arranged. About 20 people had expressed an interest.
 - 3.1.4 Twelve volunteers are required to run the car boot sale on Sunday 13th April from 6.00 am til 1:30 pm.
The following have volunteered so far;
Avril(or Mike), Danny, Pam and Bob, John and Jan, George and Jan, Sylvia, Peter.
- 3.2 The football table has been moved. The Pool table is to be moved when we can borrow a suitable trolley.
The VPA have been invoiced for a revised amount, but payment has not yet been received.

4. Maintenance:

4.1 We still need a Chairman for this Committee. People had been approached but were unwilling to take on the role. At the present time the Chairman will continue to carry on the role with the assistance of Bob Scanlan.

- 4.2 Maintenance forms are still available but more need to be printed.
- 4.3 The outside light needs repairing. Action JD
- 4.4 The thermostat on the urn is faulty again. Action JD

5. Correspondence:

- 5.1 The Secretary read the correspondence received since the last meeting.
- 5.2 Liz Camp wrote to the Chairman to say she has taken over as playgroup chair, and will be the new representative on the hall committee.

6. Treasurer's Report

- 6.1 George is completing a new bank mandate. The committee agreed that cheques should be signed by two signatories out of four. Treasurer, Chairman, Vice Chairman and Secretary.
- 6.2 Invoices will, in future, be sent out monthly. Action PW/GB
- 6.3 An account will be opened in the Village Store for sundry purchases. This is to be used by Irene Carter and the Chairman only. A limit of £20 was to be established. An itemised list of purchases was to be provided to the treasurer for payment. Proposed by Shirley Peters and seconded by Sylvia Broom. Passed unanimously. Action JD

7. Booking Secretary's Report:

- 7.1 Penny is leaving the village and will resign as soon as a replacement is found.
- 7.2 Teresa Daniels was proposed as a co-opted member by John Discombe and seconded by Avril Ellingham. Passed unanimously. It has been established that Teresa is willing to take on the post. Action PS

8. Any Other Business

- 8.1 The Over 60s want the hall on 4th February from 2:00 pm. This is to be arranged with the school.
- 8.2 Hall rental to be increased by 2.5% from 1st January 2003.
- 8.3 The VPA will be asking for a special rate for their Annual Show.
- 8.4 Signs at the front of the hall need replacing. A price will be obtained. The committee have authority to purchase. Action JD
- 8.5 It was agreed that the front hedge should be trimmed to a height of 3ft. Len Luck to be approached. Action JD

6. Date of Next Meeting:

The next meeting will be held on Monday 24th February 2003.

The meeting closed @ 8:46 p.m.