

Whimble Victory Hall

Minutes of the meeting of the Trustees held on Monday 27th April 2009

Present:

John Discombe	Chairman (Representative Parish Council)
Arthur Iball	Vice chairman (Representative Over 60s)
David Myers	Treasurer
Pam Scanlan	Secretary
Alison Tierney	Booking Secretary
Vicky Clough	Minutes Secretary
Jude Carter	Representative Whimble Pre School
David Rastall	Representative Whimble PCC
Lis Roberts	Representative Whimble WI
Bob Scanlan	Elected Member
John Williams	Elected Member

1. Apologies:

Apologies were received from: George Begent, Maria Wallis, Margaret Bucknell & Sylvia Broom.

2. Minutes of previous meeting:

John Discombe apologised for the lateness in producing the minutes from the previous meeting. The minutes of the meeting held on 2nd March 2009 were agreed as correct and signed by the Chairman. This was proposed by Arthur Iball and seconded by Jude Carter.

3. Matters arising:

3.1.1 Soup 'n' Sarnie 28/03/09 & 25/04/09 - once again both events were successful. Profits were approximately £200 and £180 respectively.

3.1.2. Family Breakfast 14/03/09 - this was a success attracting new faces and raised approximately £120.

Private catering event - this proved very successful and raised approximately £600. John read out a letter of thanks from Roger and Janthia.

3.1.3 Insulation/Grants - David Myers has been investigating these and has found that many are linked to landfill companies and unfortunately Whimble is just outside the qualifying distance. Bob Scanlan reported that the way forward for attracting funding may be to look at replacing the current oil heating system with a wood chip boiler as grants are available. Vicky mentioned that Stockland Village Hall have had one of these installed with the help of a grant.

3.2 Further Matters arising - Pam Scanlan asked for an update of the repair of the wire fence between the school and the hall. John Discombe reported that this was in hand although a date had not been fixed to carry out the repairs.

Jude Carter asked for an update on the erection of the storage container in the garden. Jude reported that a child not attending pre school had hurt themselves on this. The committee was informed that the base area for the container was due to be levelled this week and that the storage container should be erected within the next couple of weeks.

4 Correspondence:

The first item of correspondence had already been read out - thank you regarding private catering event.

A letter was read out from Maria Wallis on behalf of Whimble Primary School regarding the possible relocation of Whimble Pre School to the School. The School and Pre School want to know if access could continue to the garden area currently used by the Pre School. A number of concerns were expressed by John Discombe:

- 1 access - the cost of extending the footpath along the side of the hall
- 2 the appearance of further paving slabs/paths
- 3 Duty of care/Child Protection - how would this work when the children were in the garden and the Billiard Room was being used by another hirer.
- 4 Cost - there is currently no charge for the garden to Pre School as they are hiring the Billiard Room, however, this would have to be reviewed if they relocate and if it is agreed that they can continue to use the garden area. Pre School and Toddler Group currently have two sheds in situ in the grounds of the garden.

Vicky Clough asked if Toddler Group would continue to use the Billiard Room. Jude reported that if Pre School were to move then as far as she was aware they would be continuing with their booking.

Discussion took place about the possibility of erecting fencing along the edge of the garden path to reduce the child protection issue. However, this would have implications for fire regulations as it may impede the fire exit from the Billiard Room to the current fire assembly point.

Maria's letter from the School also enquired about the use of the current dead land between the footpath and the hall where the school children currently access the hall. The School would be interested in using this for growing flowers and vegetables and were hoping to set up a gardening group. A letter is being sent from the pupils of the school to the hall requesting the use of this land. It was decided by the Chairperson that a decision would not be made on this until the letter had been received.

David Myers and Ali Tierney asked what the situation was with Gavin Moore's request for the regular user rate as he had requested this and it had been discussed at a previous meeting. John Discombe had discussed this with Gavin and reported that as this was not a profit making organisation he had agreed that he should be given the regular user rate.

5. Maintenance - John Williams reported that the refurbishment was still not complete.

John Williams stated that the most urgent work was the previously discussed tree work. John Discombe reported that he had left messages with DRM. Discussion took place about health and safety and the use of the car park when the trees were being cut back. It was suggested that the work be carried out in half term so as to cause the least amount of disruption and parking for the doctors surgery could be on the opposite side of the car park to the work being carried out.

John Discombe reminded the Trustees that we had received the ventilation equipment from John Griffiths. Following the problems with the conclusion of the building work a price was to be obtained from John Griffiths electrician. It was estimated that the work would take half a day. It was suggested that if the

electrician was NICEIC registered, he could also carry out the annual check on the building at the same time.

6. Treasurer's Report - David reported that an amount of £5500 was still outstanding from the school. This was a payment for the car park resurfacing and the summer term fees. An amount is still outstanding from Villages in Action.

Buildings and Maintenance account	£10969.54
Current account	£1016.89
Deposit account	£5087.67
Outstanding invoices	£6006.73
Sales Invoices up to 31/03/09	£11528.26
Uncleared Cheques (credits)	£0.00
Uncleared Cheques (debits)	£685.64

7. Booking Secretary's Report - Ali Tierney thanked Lis Roberts for her help with the bookings recently. Ali reported that the drapes were booked for an event on 9th May.

John Discombe reported to the committee that there had been some damage to the hall following a recent booking for a wedding. Red wine had been spilt and not cleared up or reported and some signs had been removed damaging the walls and paintwork. Ali was not aware of this and nothing had been reported to her.

It was agreed that the additional cleaning charge of £10 be added to this bill.

8. Building Work - snagging work still to be completed although no further work would be carried out by the builders who had carried out most of the refurbishment work. A puddle had been reported near the boiler room, this was to do with the relaying of the path recently and a drain needed to be installed or the path re-levelled to allow any rainwater to run off.

9. Any other business: David Rastall reported a recent issue when the Yoga Group were using the hall and the church prayer group were using the kitchen and committee room as the Yoga group needs quiet time for their meditation.

Pam Scanlan asked if a letter had been sent to the VPA to thank them for the work on the gardens. This had not been done so Pam agreed to send a letter.

John Discombe suggested that some of the recent fundraising money be spent on the purchase of 3 or 4 round tables. These seat 10 people and cost approximately £75. It was unanimously agreed that these should be purchased.

Ali Tierney suggested the labelling of tables and chairs as it was difficult to identify them when they had been hired out and other organisations had similar tables/chairs. It appears that one of the larger tables has gone missing. It was agreed that this would be carried out. Action: Bob Scanlan.

Next Soup n Sarnie 30/05/09 - David Rastall, Ali Tierney and Lis Roberts said they would be available to help.

Date of next meeting: Monday 18th May 2009