

## Whimble Village Hall

### Minute of the meeting of Trustees held on 19 November 2018

Present:			
Maria Wallis (MW)	Chair & School Rep	Rosemary Davies (RosD)	Parish Church Council
Chris Olive (CO)	Treasurer	Paul Wilson (PW)	Village Produce Assoc
Hilary Nowill (HN)	Incoming Secretary	Rachel Owen (RO)	Carpet Bowls
Ali Tierney (AT)	Booking Secretary	Arthur Iball (AI)	Over 60s Club
Bob Scanlan (BS)		Margaret Bucknell (MB)	
John Munslow (JM)		Rob Davis (RD)	Front Row Club
		John Griffiths (JG)	Parish Council
		Georgina Bailey (GB)	Breakfast Club

#### 1. Apologies received

Kaya Taylor (KT)		Jo Sibley	Pre-School
Andrea Bristow (AB)	Whimbletons	Liz Roberts (LR)	WI

2. Outstanding actions of the Minutes of the Trustees' meeting on 15 October 2018:
  - 2.1. HN to undertake Trustee training (BS to provide HN with link to online training).
  - 2.2. BS to update the website and Village Hall noticeboard with the Trustee contacts.
  - 2.3. BS and JS to discuss logistics of replacing gate: JS email re fencing in oil tank, gate height etc sent to BS for discussion. Also to discuss type of sink unit and fitting logistics.
  - 2.4. JS and AI to discuss best use of storage space for Pre-School and Over 60s groups.
  - 2.5. 2 December @ 1pm for drapes and putting up Christmas decorations in the hall – everyone invited to help.
3. Soup and Sarnie
  - 3.1. Menu choices for 15 December are coming in to MW – deadline is 9 December.
  - 3.2. October S&S raised £227.71, similar funds to last year.
4. Correspondence: none received.
5. Management Sub-Committee
  - 5.1. The Management Sub-Committee are meeting on 27 November at 2pm in the Committee Room and thereafter will update the January meeting. David Myers will be updating the meeting on approaches to companies for funding the hall works. All welcome to attend.
6. Finance Sub-Committee
  - 6.1. Treasurer's Report: a financial statement was circulated.
  - 6.2. The bank mandate will be updated for CO, MW and HN as signatories.
  - 6.3. Agreed a split of funds between banks will be organised by CO to get the most favourable rates with a spread between short and long term deposits (proposed BS, seconded PW).
  - 6.4. CO proposed an uplift to hall fees which will give additional income of c£350 per annum, but increased expenditure due to increased costs of fuel, etc are anticipated c£420. Fuel cost is rising with a known increase in electricity, and oil

costs uncertain. **Agreed** 1% for regular users (proposed by PW, seconded by MB) and 5% for occasional users (Proposed by PW, seconded by RD).

6.5. CO clarified the arrangements regarding Billy (maintenance) and Sue (cleaning). Both receive a small retainer, and neither are employees and invoice WVH for work done. **Agreed** £200 payment for Sue regarding the extra work in preparing for the new school term (proposed BS, seconded JG).

7. Buildings & Maintenance Sub-Committee

7.1. MW has done the rubbish and recycling for 11 years. RD agreed to take on this role for 3 months then review.

8. Any other Business

8.1. Raffle and lottery promoter named on the licence will remain the same for Village Week. A separate account will be established.

8.2. Discussion about the different type of music licences, cost of these and implications of each. No change to current procedure whereby hirers will obtain their own for their events.

9. Date of next meeting: Monday 14 January at 7:30pm

The meeting closed at 8:00pm

Forward Actions

Review rubbish and recycling	February 2019 meeting (from November minutes)
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