

Whimble Victory Hall

Minutes of the meeting of the Trustees held on 7th March 2005.

Present

John Discombe	Chairman
Pam Scanlan	Secretary
Teresa Daniels	Bookings Secretary
George Begent	Treasurer
Sylvia Broom	Representative W I
Ann-Marie Hawkins	Representative Young Farmers
Avril Ellingham	Representative PCC
Mandy Fielding	Representative Whimble School
Nicky Hitchcock	Representative History Society
Bob Scanlan	Elected Member
John Williams	Elected Member

1. Apologies: .Danny Bratt, Arthur Iball, Monica Carpenter, Fiona Randall

2. Minutes of Previous Meetings:

The minutes of the meeting held on 24th January were agreed as correct and signed by the Chairman. This was proposed by John Williams and seconded by Avril Ellingham

3. Matters Arising:

- 3.1.1 New kitchen: The units are awaiting delivery. The fitting will be commence during the weekend of 27th/29th May, by Devon Home Improvements whose quote was cheaper.
- 3.1.2 Licence: We have to have our licence issued and the renewal applied for by the end of March. If we have got the necessary paperwork by the end of April, the Licensing authority will have to recommend that our licence is withdrawn. John Williams agreed to follow up the outstanding inspection with Blackmore's in Honiton.
Action JW
- 3.1.3 Hall floor: The hall will be closed for half term week i.e. 27th May-6th June, so that all the work in the hall and the kitchen can be done. Both companies have been booked, along with the plumber and the electrician.
- 3.1.4 Door to billiard room: This will cost £950. The work will be done at half term.
- 3.1.5 Temporary Bookings Secretary: Fiona Randall has kindly agreed to do this job from 18th March to the end of July when her baby is due. This information will be put on the notice-board and in the Whimble News.
- 3.1.6 Working party dates: Sat 2nd April, and Sat 28th May at 10.00am
- 3.1.7 Over 65's party: Lucy Smith has asked for a 100% reduction for the rent on 2nd Dec. After discussion it was proposed by John Williams that "we agree to their

request and ask them to make a donation towards the running costs, as they are the only organisation to receive such a concession. We should also point out that the request would be reviewed annually". The proposal was seconded by Bob Scanlan and agreed by majority.

3.1.8 Electrician: John Williams has already agreed to follow this up.

3.2 Further Matters Arising : There were no further matters arising.

4. Maintenance:

The urgent plumbing work has been done.

A new rubber boot is needed on the downpipe.

There is a regular drop in pressure in the central heating boiler.

There is a damp patch on the stage ceiling. (Roof needs to be checked by Geoff Delve.)

A new post is needed on the right hand side of the entrance gate.

The doors to the second entrance lobby need repairing and repainting.

Lots of rubbish needs removing from around the hall.

A second step needs building at the kitchen entrance.

The tree by the boiler house will be removed by Brian Carter.

A new drain cover is needed; Bob Scanlan offered a paving slab as a temporary cover.

More scalplings are needed for the car park. (Peter Bowden to be asked to supply.)

It was suggested that we ask the Young Farmers to help with the scalplings, the tree trimming and possibly some painting.

5. Correspondence: None received that has not already been discussed.

6. Treasurer's Report:

Current account balance	£ 298.21
Deposit account balance	£12483.87
Outstanding invoices	£ 2306.35

7. Booking Secretary's report:

Thursday afternoons and evenings are still available.

The YFC have made several new bookings.

Thanks to Fiona Randall for taking over the bookings.

8. Any Other Business

8.1 John Discombe would like to do a Saturday breakfast once a month as a fund raising project once the kitchen is finished. He will need volunteers to help. It was agreed this would be a good idea, and perhaps the new kitchen could be officially launched at the first breakfast.

8.2 Village week will be 2nd-10th July. Village Day will be Sat. 9th.

- 8.3 John Discombe is in discussion with County Hall over the School's contract that states they will sweep the hall at the end of the day. This is not being done. The school cannot afford the extra wages so County Hall is being asked to fund this.
- 8.4 Bob Scanlan has the public address system and he wondered about charging for it's hire. One hirer has already paid £30, and it was agreed that this is reasonable. Regular hall users and charities should get a 25% discount.
- 8.5 Bob Scanlan then gave out copies of two documents he had written.
- a) Lottery Grants
 - b) The new Licensing Act 2003.
- Committee members were asked to read both papers carefully, especially the Licensing Act as these responsibilities apply to all Trustees. Any questions should be discussed with Bob Scanlan or John Discombe.
- 8.6 The Parish Council have awarded the hall a grant of £125.

9. Date of Next Meeting: The next meeting will be held on Monday 25th April 2005.

The meeting closed @ 9.30pm.